ANNEXURE

ANDHRA PRADESH MEDICAL COUNCIL

GUIDELINES FOR CREDIT POINTS

1. As per MCI guidelines, any CME program/conference/workshop of 8 hours duration will be allotted ‘two’ credit hours.

2. A CME program/conference/workshop with less than 4 hours duration will not be considered for CME accreditation.

3. Credit hours are limited to only maximum of 6 hours for 3 days conference. If the conference continues for more than 3 days, the same 6 hours will be allotted.

4. Speakers at any conference/CME/Workshop/Training program, will be given one credit hour in addition to the credit hours allotted to delegates for the particular academic activity.

5. Doctors working as Medical teachers can claim 6 hours per year on producing certificate from their head of institution indicating that, they are engaged in UG/PG classes and are engaged in Post Graduate teaching/research work.

6. Doctors doing post Graduate course E.g. Diploma/PG/superspeciality etc from recognized/reputed institutions will get 4 credit hours per year of the duration of the course. Eg. 1st year 4 credit hours, 2nd year 4 credit hours and 3rd year 4 credit hours.

7. The doctors who attend the International CME/conference held in overseas as delegate on production of the certificate of attendance thereof will get (6) six credit hours.

8. Any paper published in indexed National/International Medical Journal will entitle the Author/co-author for three credit hours per paper

SPEAKER FOR CME

Criteria for approval of speakers.

A) MBBS – 10 years of professional standing.

B) P.G – 5 years of professional standing.
C) Super specialist - 3 years of professional standing.

D) Medical teachers- All approved P.G. teachers with MCI recognized degree.

**C.M.E WHICH WILL NOT BE ACCREDITED**

1. The CMEs organized by a Drug/equipment company for promotion of the drug/equipment will not be entertained /considered.

2. C.M.E organized by the individual nursing home/hospitals/persons for marketing purposes shall not be credited.

3. C.M.E organized for self promotion/ advertisement will not credited.

**Requirement of credit points for Renewal**

1. Six credit points per year are mandatory and minimum 30 credit points for renewal of registration is mandatory.

2. For specialists minimum 50% of credit points should be from the CMEs of the specialty concerned.

3. General practitioners can attend any CME.

4. Renewal cycle of 5 years is from the date of fresh registration or renewal date.

**Guidelines for CME Programme for getting Accreditation**

1. Accreditation / Credit Hours to be awarded will be at the sole discretion of the AP Medical Council and will depend upon the subject matter, status of the speaker and quality of the paper presented in the CME/Workshop/Conference. The accreditation / Credit Hours awarded by the AP Medical Council shall be final.

2. Any professional organization or body or institution holding CME’s should apply for accreditation to the AP Medical Council in the prescribed Proforma of A P Medical Council. The Council on verifying the credentials of the organization will give Certificate of Accreditations to those bodies to hold CMEs.

3. The office bearers of all Recognized Medical Associations will apply to the A.P. Medical Council. The application should be accompanied by the complete Program of the CME/Conference including the names, designation and country of the speakers and the subject of speech.
4. Accredited bodies like IMA / Professional bodies which hold regular CME’s will have to inform the A.P. Medical Council, the date and time of the CME, Atleast 30 days in advance, so that the A.P. Medical Council can send Member / Observer for the CME. The name and address of the Observer shall be informed to the organizing committee in advance. The organizing Secretary shall co-ordinate with observer.

5. The organizing committee should display a banner prominently mentioning the credit hours issued by the APMC.

6. The APMC observer should be duly recognized by inviting on to the stage during Inauguration of the conference.

7. Credit Hours will be based on the composition of the faculty participation, quality and the contents of the subject matter

8. Recognized Medical Associations / Organizations should strictly issue the Certificate to the delegate who has attended the CME. No Certificate should be distributed on the first day at the time of Registration itself for the CME/Conference. The Certificates should be distributed/awarded only on the last day after completion of CME/Conference/Workshop. The certificates should be signed by the APMC observer. Compliance report submitted by the organizing Committee must be countersigned by the designated observer of the Andhra Pradesh Medical Council.

9. Recognized Medical Associations / Organizations will be duty bound to send the feedback of the delegates and the list of delegates who attended the CME/Conference. Separate lists for the delegates belonging to State of Andhra Pradesh and the delegates of other States / foreign countries should be submitted to the A.P. Medical Council.

10. The delegates should enter their A.P. Medical Council Registration number and signature and time of reporting during their entry at the venue on first day itself. No registration should be allowed on any of the subsequent days of the programme. Attendance should be marked in person on all days. The Registration has to be finished before the beginning of the Scientific programme.

11. In case it is found by the Council that the Certificate issued is false, the Accreditation Certificate of such issuing recognized Medical Associations/Organizations shall be cancelled.
Categories of C.M.E.

**Category-1**

Formal and structured learning opportunities offered at International or National or State level by recognized educational or scientific institutions or professional bodies.

A. Congress or a Conference should
   
a) Be conducted for not less than 3 full days, a full day being 5-8 hours.
   
b) Involve speakers of international standing
   
c) Contain plenary lectures/symposia
   
d) Allow presentations of free communications of posters.

**Category 2**

Activities conducted with a local or regional participant ground in mind such as Conferences, seminars or symposia organized by recognized educational institutions.

**Category 3**

Workshops and courses.

**Category 4**

Hands on Training on Models and skills Lab Workshops.

Operative procedures relay live to a group of practitioners’ maybe considered for registration as CME only if there is a practical component of planned learning activity and the CME Center is provided with information on the learning objectives, content area and how the observers are to be guided during the session.

**Category-5**

BLS/ATLS/PLS First Aid course.

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