All the Principals of Medical Colleges in Andhra Pradesh
All the Superintendents of Teaching Hospitals in Andhra Pradesh
All the Presidents/Secretaries, IMA Branches in Andhra Pradesh
All the Medical Superintendents of Corporate Hospitals in Andhra Pradesh
All the Professional Organizations/Associations in Andhra Pradesh.

Sir/Madam,

Sub: APMC – CME Programmes/Workshops – Guidelines for Accreditation of CME Programmes/Workshops/Conferences – And the revised fee for CME Programmes - Regarding.

2. Lr.No.MCI Academic/2013/30661, dt 29.08.2013
4. Minutes of General Body Meeting held on 29-03-2016.

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In the letter 2\textsuperscript{nd} cited, the MCI has issued guidelines to the State Medical Councils on the award of Credit Hours for attending Conferences/CME's/Workshops. In the reference 3\textsuperscript{rd} cited, that the organizers of CME Programmes/Workshops/Conferences are directed to invite Chairman, Andhra Pradesh Medical Council and Chairman, CME Committee in the event if they are not attending, the Andhra Pradesh Medical Council shall nominate two representatives from the Council where credit hours were accorded invariably to participate in the said CME Programmes/Workshops/Conferences and also requested that a banner should be displayed at the place of the Programmes depicting that Credit Hours were accorded by the APMC. In pursuance the said guidelines it was decided in the General Body meeting held on 29-03-2016 (vide ref no. 4 above) to direct to ensure that the certificates are issued to those who attended the CME Programmes etc and a list of such doctors who attended the accredited program should be furnished to Andhra Pradesh Medical Council. It should also be ensured that the said list shall be attested by the APMC observer attending the CME Programmes.

It is directed that the attendance certificates shall be given to the participants/speakers who have attended the CME Programmes. No certificate should be distributed on the first day at the time of Registration itself. The certificate should be distributed/awarded only on the last day after completion of CME/Conference/Workshops. The format of certificate can be obtained from APMC. The compliance report submitted by the organizing Committee must be countersigned by the designated observer of the APMC.

It is directed that the Associations/Organizations will be duty bound to the send the feedback of the delegates and the list of delegates who have actually attended the CME/Conference. Separate lists for the delegates belonging to State/Foreign Countries should be submitted to the APMC along with their registration numbers.
And also informed the organizers will have to inform APMC the date and time of the CME/Conference/Workshop at least 30 days in advance along with detailed program and credentials of the speakers.

It should be noted that no financial assistance would be given by the APMC for the CME/Conference/Workshops being conducted in view week financial position due to bifurcation of the State.

It is directed that Regional Conferences/CME's/Workshops shall be organized at Visakhapatnam/Vijayawada and Tirupati.

The charges for accreditation depends upon number of days of the Conferences/CME/Workshop as shown below:

1. National Conference in respect of Speciality Department Academic Bodies/Organizations
   (3 days & above) will be awarded six credit hours only.
   (24 hours of teaching) - Rs. 20,000/-

2. State level conferences in respect of Speciality Depts/Academic Bodies/Organisations –
   CME Programmes organized by the various Branches of IMA in the State (3 days & above)
   will be awarded six credit hours only. (24 hours of teaching) - Rs. 15,000/-

3. Two days programme will be awarded four Credit hours only (16 hours of teaching) - Rs. 10,000/-

4. One day programme will be awarded Two Credit hours only (8 hours of teaching) - Rs. 5,000/-

However the CME Programmes organized in basic & Sciences like anatomy, Physiology, Bio-Chemistry, Pathology, Forensic Medicine and Social and Preventive Medicines would be considered for the financial assistance whenever the financial position improves.

Annexure containing guidelines prepared based on the instructions issued by MCI from time to time is enclosed to this O.O.

Sd/- Chairman,
APMC

// Attested//

Registrar
APMC

Andhra Pradesh Medical Council
Sultan Bazar, Hyderabad.